

**GUIDE FOR THE LOCAL CHAPTER TO IMPLEMENT AMENDMENTS ADOPTED  
AT THE 2023 CONVENTION OF INTERNATIONAL CHAPTER**

*(Identification of the International amendment as printed in the  
March/April 2023 issue of The P.E.O. Record is in parenthesis.)*

*Examples below are from various local chapter bylaws and may not be the wording used in your bylaws. They are for reference only.*

*In the examples, words in black font are current wording in bylaws of a local chapter; words with a ~~strikethrough~~ are being removed; and words in red font are new wording.*

1. (A-2 – A-2.B) The annual dues to International Chapter shall be changed from *twenty-six dollars (\$26.00)* to *thirty-six dollars (\$36.00)* with the proviso that the increase will be implemented over two years.

Note in the example below that the proviso must be added to the bylaws to show that dues increase by only \$5 for the 2024 – 2025 fiscal year. The proviso is removed in the next printing of the bylaws and standing rules after the 2025 – 2026 dues have been collected.

**Example:**

The annual dues shall be ~~fifty-three dollars (\$53.00)~~ **sixty-three dollars (\$63.00)\*** payable in February and shall include International Chapter dues of ~~twenty-six dollars (\$26.00)~~ **thirty-six dollars (\$36.00)\*** which shall include six dollars (\$6.00) for Cottey College, s/p/d chapter dues of thirteen dollars (\$13.00) and local chapter dues of fourteen dollars (\$14.00).

**\*PROVISO:** The increase of dues to International Chapter of thirty-six dollars (\$36.00) shall be implemented in two steps; an increase of five dollars (\$5.00) to thirty-one dollars (\$31.00) for the 2024 – 2025 fiscal year; and an increase of five dollars (\$5.00) to thirty-six dollars (\$36.00) beginning the 2025 – 2026 fiscal year. The total annual dues of Chapter XX shall be fifty-eight dollars (\$58.00) for the 2024 – 2025 fiscal year and sixty-three dollars (\$63.00) beginning the 2025 – 2026 fiscal year.

**NO VOTE IS REQUIRED BY THE CHAPTER** to change the International Chapter dues amount.

2. (B-1 – B-1.E) There shall be no distinction made between resident and nonresident active members. Each local chapter shall remove the words “resident” and “nonresident” [“non-resident”] when reference is made to active local chapter members.

**Example 1:**

These bylaws may be amended at any regular meeting by a two-thirds vote of the members present and voting, provided that notice of said amendment has been given in writing at the previous regular meeting and all absent ~~resident~~ members notified that a vote will be taken at the next regular meeting.

**Example 2:**

**Standing Rule #1.** Meetings of the chapter shall be held at 11:00 a.m., unless changed by the president and Yearbook Committee chair. Such change(s) shall be scheduled in the chapter yearbook, or every ~~resident~~ member shall be notified.

**NO VOTE IS REQUIRED BY THE CHAPTER** to remove the words “resident” and “nonresident” [“non-resident”].

Note: Some local chapter bylaws include different local chapter dues amounts for sisters who live outside the local chapter area. Local chapters must remove the terms “resident” and “nonresident” members from their bylaws when reference is made to active local chapter members. If the local chapter wants to keep the different dues amount for some members, they must propose amendments to use alternate terminology other than “resident” and “nonresident”. Alternate wording should be selected based on what is appropriate for the local chapter. The example below, which shows a different dues amount for local chapter members that live more than 100 miles [kilometers] from the chapter city, is one option that a local chapter may choose to use. Local chapters may have other reasons to charge a different amount for local chapter dues to some members.

**Example:**

**ARTICLE II. FINANCES**

Sec. 1. ~~Resident Members Dues.~~ The annual dues for ~~resident~~ members shall be... **Members living more than 100 miles [kilometers] from [chapter city] shall have a reduction in annual local chapter dues of \$10. The annual dues for these members shall be...**

~~Sec. 2. Nonresident Members. The annual dues for nonresident members shall be...~~

**A VOTE IS REQUIRED BY THE CHAPTER** to define which sisters would pay a different dues amount.

3. (B-4) If the nomination of officers has been by a nominating committee, and there is but one nominee for an office and no further nominations from the floor for each office called for in sequence, the ballot may be dispensed with and the ticket declared elected.

**Example:**

**Article III – Nomination and Election**

Section 4. Election shall be by written or electronic ballot. In the event of a virtual or hybrid meeting of the chapter, an anonymous vote conducted through the designated internet meeting service shall fulfill any requirement that a vote be conducted by ballot. If the committee has made but one nomination for each office, and there are no further nominations for each office called in sequence, ~~by general consent~~ the ballot may be dispensed with and ~~a non-counted vote taken for~~ the ticket **declared elected.**

**NO VOTE IS REQUIRED BY THE CHAPTER** to change the method of voting for elections.

4. (B-6 - B-6.A) **If provided for in the local chapter bylaws**, the recording secretary shall distribute a draft of the meeting minutes reviewed by the president to all chapter members by email or postal service before the next regular or special meeting. *Note: It is optional for the local chapter to allow distribution of draft minutes. The procedure to allow the distribution of the draft minutes is for the local chapter to propose an amendment to the local chapter bylaws, vote on the amendment favorably and include the wording in their bylaws.*

**Example:**

**Article IV –Duties of Officers**

**Recording Secretary.** **After review by the president, the draft minutes of chapter meetings shall be distributed by the recording secretary by email or postal service to all chapter members prior to the next regular or special meeting.**

**A VOTE IS REQUIRED BY THE CHAPTER** to allow distribution of draft minutes reviewed by the president to be distributed prior to the next regular or special meeting.