

January
2023



SHINE ON!!

IN the KNOW...with P.E.O.

Letter from the President to be read at the next chapter meeting

Dear Sisters,

Pam, Charlotte, Sharen, Amy and I send you New Year greetings! The holiday season is nearly over, and our work is ramping up for our busiest time of the P.E.O. year. Please pay particular attention to the information throughout this newsletter. There are lots of deadlines approaching and new items to learn. As always, please contact any one of us on the board at any time if you have questions.

We, the board, hope that by now you have seen, **and** used, **and** “cruised” the new website. We are always interested in feedback. Remember as the new year has arrived, you will need to update your password (If you have forgotten it, ask your chapter president or Board Buddy). We look forward to receiving comments and suggestions.

The 2023 convention will take place at the Marriott East, Indianapolis, from June 15-17. Mark your calendar, and plan to join us in our once-in-a-lifetime centennial celebration! We are planning events and presentations that have not and will not happen at convention again. It will be special!

Please remember that in order for your chapter to be recognized at convention for being a \$500 donor to the projects, you need to make that contribution prior to January 31, 2023 in one lump sum per project. Each year it seems that the number of chapters able to give at this level increases. Way to SHINE ON, sisters!

As of December 1, 2022, Indiana’s numbers on our chapter goals of the You Add 2 P.E.O. campaign launched by International show that we have already surpassed our 2023 goal for the 2% increase in initiations! And we have a great start on our 2% increase in reinstatements; we are almost there! Kudos to you Indiana chapters that have made your numbers and have us looking so good! SHINE ON! Sisters!

Look for chapter historical stories later in the newsletter, and don’t forget to send in your chapter’s story to me, as well as your centennial form and chapter picture to Amy! I look forward to hearing from you all year long as we celebrate and SHINE ON!

Lovingly in P.E.O., *Carol*



For Chapter Presidents or Tech Chair to read at the next chapter

DON'T BE LEFT OUT!

I am excited to let you know that every day, more and more chapters throughout Indiana, are sending me their Centennial Book form and photo. Thanks to chapters C-CY, AD, AS, BV, CG, CK, CW, DJ, DS, EJ, and EQ who have completed this project by December 15. **Please DO NOT let your chapter be left out of this wonderful opportunity to be a part of our historical 100th-anniversary book.** Please be sure to send your chapter's form and photo to me **NO LATER** than **January 20, 2023**. The form and the instruction sheet were sent by email on Oct. 16. If you can't find the form or instruction sheet, please go to the Indiana website to find them again, or use the form below that is included in this newsletter. Forms and photos should be sent to me by email. The form needs to be filled in online per instruction.

Answers to some common questions are the following:

- The photo in the booklet will be printed in black and white, so avoid wearing dark colors in front of a dark background.
- We did not hire a photographer to take your chapter photo. Please use a camera or cell phone of your own and save it as a jpeg using the instructions provided.
- Please save the form as a PDF using the "save as" instruction label provided, so that your chapter can be easily identified in my file as I build the book's pages. i.e. A_Thorntown100Book
- Be sure to send the photo and form together.
- If your chapter was organized before 1973, the 1973 anniversary book, which I have, can be used for some of the data you need for the form. The remaining information can be obtained from chapter minutes and President's letters. Chapters who are already finished, divided the documents among sisters at a meeting and quickly collected the data while enjoying the review of their P.E.O. history.
- Please be sure to review your Why You Love Your Chapter section for typos or misspelled words and the names in your photo list. If there are changes, the form will be sent back to the chapter for corrections.
- Finally, do not HESITATE to contact me for assistance by email at engleamy6@gmail.com or send a message to 765-541-0036.

I hope you enjoy preserving our P.E.O. history through this project as much as I am enjoying reading why you love your chapter.

Amy Engle, Indiana State Chapter Secretary, engleamy6@gmail.com

Centennial Booklet Chapter Information		
Chapter:	Chapter Location:	Date Organized:

Membership Numbers Since Organization			
By Initiation:	By Transfer In:	Golden Girls:	Inactive:
State Executive Board Officers:		State Committee Members:	
International Board Officers:		International Committee Members:	

Number of Project Recipients	
Educational Loan Fund:	Program for Continuing Education:
Scholar Awards:	International Peace Scholarship:
STAR Scholarship:	Members Who Attended Cottey College:

(Limit to 200 words) We love our chapter because:

Names on Photo (Row1, left to right):

Active Members Not Pictured:



Do you want to Spark Vitality in your Chapter?

For the Membership Chair to read at the next chapter meeting



Happy New Year Sisters! Your State Membership Committee has been working diligently over the past few months to bring the local chapter presidents and membership committee chairs together in each region via Zoom sessions. The goal is to provide opportunities to share ideas and help each other “Spark Vitality” in your chapters. Through participation in the regional Zoom sessions, the chapters are discussing a variety of topics including:

- Recruiting new sisters
- Hosting a membership “party” for prospective sisters
- Suggestions for encouraging non-attending sisters to attend meetings
- Sweet sisterly gestures to do for each other. (One chapter writes a note to its new initiates highlighting the qualities that make a good sister.)
- Organizing small groups such as a book club, a walking group, or meeting monthly for coffee. In addition to the fun of spending time with each other, chapters are including women who are not yet P.E.O. sisters. What a great way to recruit new members!

I encourage you to try one of these activities in your chapter. In addition, the Membership Toolbox on the P.E.O. International website (at peointernational.org > *Membership Toolboxes* > *Local Chapter Membership Committee*) is full of helpful resources you can use to spark membership vitality in your chapter.

If you are a president or membership committee chair and are not aware of the monthly Zoom meetings, please contact your Indiana State Regional Membership Rep:

- Northwest – Carol Jackson, cjacks913@comcast.net, 574-532-6658
- Northeast – Melinda Showalter, lindysue2405@gmail.com, 765-438-1986
- Central – Kate Baranko, hoosierkate2002@gmail.com, 812-369-6329
- South – Barb Johnson, bjohnson.bj250@gmail.com, 815-546-5282

Stay tuned for more Zoom meeting info and topics to “Spark Vitality” in your chapter.

Melinda Showalter, Chapter BW
Indiana State Membership Committee – Northeast Region



2023 Local Chapter Officer Training (LCOT)

For President or Corresponding Secretary to read at the next chapter meeting

Have you been elected as one of your chapter officers? Would you like to learn more about being a chapter officer?

Five online Local Chapter Officer Training sessions have been scheduled in April. Plan to join us for one, two, or all five.

Saturday, April 15, 2023, 9:00 - 10:00 a.m. Eastern – Corresponding Secretaries
Saturday, April 15, 2023, 11:00 a.m. - 12:00 p.m. Eastern – Recording Secretaries
Tuesday, April 18, 2023, 7:30 - 8:30 p.m. Eastern – Presidents
Thursday, April 20, 2023, 7:30 - 8:30 p.m. Eastern – Treasurers
Saturday, April 22, 2023, 10:00 - 11:00 a.m. Eastern – Membership Committees

This is an opportunity for officers and interested sisters to learn more about officer responsibilities, meet with state officers, ask questions, and share tips with other Indiana sisters. Our Indiana State Membership Committee will also provide training for local chapter Membership Committee Chairs, members, and anyone interested in boosting chapter membership, nurturing chapter sisters, and understanding what a chapter membership committee does during the year.

You do not need to be an officer to attend; all are welcome. Since training is online, no travel time is necessary, and you can join from the comfort of your home (or a sister's home).

Details will be available in early March via a Board Buddy email to chapter presidents. They will also be available in the What's New section on the home page of the Indiana P.E.O. website. (peoindiana.org)



For your chapter's yearbook chairman

2023-2024 Chapter Yearbooks

The P.E.O. Indiana website has instructions, a checklist, and theme ideas for a help in preparing your chapter's yearbook for the upcoming year. After logging into the peoindiana.org website, select *Local Chapter Officer Resources > Yearbooks*. Important items to include when planning the yearbook are:

- List the delegate and alternate to this year's Indiana State Convention.
- List the delegate and alternate to the International Convention 2023, if you are a chapter designated to attend.
- Include zip codes and area codes for everyone. You may use a blanket statement at the beginning of the membership section if that works.
- Include the date of an Official Visit if your chapter has one this year. Visits occur typically between August and mid-November.

- Schedule an Exemplification of Initiation. This should be done annually. If an Official Visit is scheduled, it is to be done at that time.
- List the date for a transition meeting for outgoing and incoming officers.
- List the date for a report of the state convention.
- **Make sure there is an email address for each sister and that it is accurate and current.**
- For correct wording of the Lord's Prayer (King James Version), the Opening Ode, and the Objects and Aims, please refer to the current President's Book.

It is strongly suggested that you include Indiana State Officers in your yearbook, indicating which is your Board Buddy. The 2023-2024 Indiana State Officers are:

President: Pam Barnett
1415 Mybeck Place
Crown Point, IN 46307
c. 219-689-1452
peopam2025@gmail.com

Vice President: Charlotte Schwendeman
4656 Abberton Drive
Greenwood, IN 46143
c. 314-308-1277
charlottespeo@gmail.com

Organizer: Sharen Moseman
4440 Harlan Drive
Terre Haute, IN 47802
c. 812-243-398
sharenpeo25@gmail.com

Treasurer: Amy Engle
1340 W. Chukar Hollow
Haubstadt, IN 47639
c. 765-541-0036
engleamy6@gmail.com

Secretary: The state secretary will be elected and installed at the State Convention in June. Her information will be available on the Indiana state P.E.O. website (peoindiana.org) at that time. Stay tuned and leave space in your book.

Distribution: You may distribute printed or electronic (PDF file) copies of your yearbook. Electronic copies will save printing and mailing costs for your chapter. Printed copies can be delivered to the Membership Display at State Convention or mailed through the US Postal Service.

Distribute as follows:

- Distribute one copy to each active member of your chapter.
- **Printed Copies:** If you are distributing printed copies, and you are not planning to bring them to the state convention in June, you will need 6 (six) copies to be sent as follows:
 - Send **one copy to each of the five state officers.**
 - Send **one copy to your chapter's state membership committee representative.**
- **Electronic copies:** If you are distributing electronic copies (PDF file), you can do one of the following: You can upload your yearbook on the Indiana state website at peoindiana.org. Once you have logged in, click on the Upload button on the upper right side of the main page. Or you can send it as an email attachment (PDF file) by emailing each of the 5 state officers and your chapter's state membership regional representative.



Annual Reports

For the Treasurer and Corresponding Secretary

We are excited for you to experience electronic annual reports in 2023. Even though this will be a new experience for most, we are confident you will be pleased with the new streamlined process.

Overview of Electronic Annual Reports:

1. The local chapter treasurer starts the annual report for your chapter. She will receive an email the afternoon of March 1 with a link and login information. (Note: Due to the volume of emails being sent, all chapters will not receive this email at the exact same time.)
2. Once the treasurer is finished verifying the dues-paying members of your chapter and electronically submits the report, an automatic email will be sent to the corresponding secretary. The corresponding secretary will then be provided with a link and login instructions to begin verifying member information.
3. After the corresponding secretary has completed her portion and electronically submits the report, an automatic email is sent to the president with a link and login information. After the president has reviewed and approved the chapter's annual report, an automatic email will be sent to the state, provincial or district chapter for confirmation and the local chapter process is now complete.

The electronic annual report can be completed from any location with internet access and can be done by all three officers **consecutively** while in the same location, or it may be done individually from different locations. It's your choice! Even though chapters will be required to submit the 2023 reports electronically, plenty of training and help will be provided! And you can always enlist the help of your chapter's technology chair.

Resources and Training

We are here to help! **Training videos will be posted by February 1** on the [Annual Reports](#) page on the P.E.O. International member website at *Resource Library > Local Chapter Officers > Annual Reports*. Additional information and resources will also be posted by February 1.

Get Ready, Get Set ...

Local chapters can begin to prepare now for the electronic annual report in these five ways. [See The November–December 2022 P.E.O. Record page 12 for additional details.](#)

1. Submit member updates, (including address changes, initiations, reinstatements, transfers, and deaths) as they occur, using the [Member Update](#) form on the P.E.O. International member website.
2. Ensure you have reported your chapter officers for the 2022-2023 year. (Note: **Do not report your 2023-2024 officers until after your annual report is submitted.**)
3. Ask members to update their contact information using the online [Member Update](#) form, or have your corresponding secretary do that for them.
4. Work as a team to increase efficiency! This is a great opportunity for the president, corresponding secretary, and treasurer of your chapter to work together.

5. Participate in training. On-demand videos will be available on the P.E.O. International website after February 1. You can watch the training video as many times as you find helpful and refer to it during the completion of your report if needed.

If you have not done so already, start reminding your chapter members to pay their membership dues prior to February 28 and encourage advance payment of dues to help your chapter complete its report in a timely manner.

Address questions to: Sharen Moseman, Treasurer, sharenpeo25@gmail.com or 812-243-3986.



Reciprocity Treasurers – Annual Reports:

All Reciprocities must submit a financial statement. Your reciprocity group president will receive the IRS-RG form in January/February. If she has not provided you with this form, contact her immediately, as it needs to be returned by March 10th to the Executive Assistant, Adriene Riggle, 3702 Tally Ho Drive, Kokomo, IN 46902. If your reciprocity group does not have a checking account, please indicate that on the form, and then sign and return it to Adriene. In addition, each reciprocity group should plan for their financial records to be audited at the end of the fiscal year, February 28, 2023. A special audit committee should be appointed by the president of your reciprocity group, and it will function similarly to the auditing committee of the local chapter. If you would like to review the instructions for the local chapter auditing committees, you can find them on the Indiana website (peoindiana.org) After logging in, select *Local Chapter Officer Resources > Forms and Tools*. Then scroll to the Auditing Committee Instructions document.

Thank you for your commitment to P.E.O.! Do not hesitate to contact one of us with any questions.

Sharen Moseman, Treasurer, sharenpeo25@gmail.com

Amy Engle, Secretary, engleamy6@gmail.com

Adriene Riggle, Executive Assistant, ariggle.peo@gmail.com



Auditing Committees

Give to members of chapter auditing committee

Once you have completed your annual reports, please remember to have your chapter's auditing committee complete its annual task of auditing the treasurer's books. Instructions for the Audit Committee can be found on the Indiana website (peoindiana.org) After logging in, select *Local Chapter Officer Resources > Forms & Tools*. Then scroll to the Auditing Committee Instructions document. The audit must be completed so that the report of the committee can be presented at a regular business meeting of the chapter in March or April and included in the minutes.

Address questions to: Sharen Moseman, Treasurer, sharenpeo25@gmail.com or 812-243-3986.



For Chapter Corresponding Secretary, Tech Chair, or President to share with the chapter

DO YOU HAVE A GOLDEN GIRL IN 2023?

YES, YOU DO, if you are one of the 37 chapters listed below.

A, B, I, L, O, R, X, Z, ---- AL, AQ, AS, AY(75 year member)---- BB, BC, BD, BG, BH, BJ, BK, BN, BO, BQ, BR, BZ, ---- CE, CQ, CR, CW, CZ, ---- DA, DH, DJ, DN, DO, ---- ED, EF, EV.

It is time to start planning for your chapter's individual celebration and for her recognition at the 2023 state convention. The Golden Girl luncheon honoring all 50 year active members will be held June 16th. Chapters will soon receive detailed information from the 2023 Golden Girl Steering Committee.

ARE YOU A SPECIAL ANNIVERSARY CHAPTER

The following chapters will be honored at the Golden Girl Luncheon.

- Celebrating 50 years – **Chapter CZ**, organized April 1973.
- Celebrating 50 years - **Chapter DA**, organized August 1973.
- Celebrating 100 years - **Chapter I**, organized April 1923.
- Celebrating 100 years – **Chapter J**, organized December 1923.
- Celebrating 125 years - **Chapter B**, organized September 1898.

We hope you plan to make this milestone year one of celebrating yourselves and your accomplishments. Have a party and plan to come to the 2023 state convention to be recognized by your sisters.



For Chapter Corresponding Secretary, Tech Chair, or President to share with the chapter

TIME OF REMEMBRANCE 2023

Chapter J, Valparaiso, will be creating and presenting the Time of Remembrance at the 2023 P.E.O. State Convention. If you have had sisters in your Chapter pass away from February 28, 2022- February 28, 2023, please send a digital picture of your sister. Be sure to include her first and last name, your chapter, and your town. If she had a name with a difficult pronunciation, please consider also spelling it out phonetically. For example, my name, Van Houten, I sometimes spell it out (Van Howton), so that people pronounce it correctly. We want to be respectful of all sisters and would hate to mispronounce a name during the presentation. Please feel free to contact me with questions and please begin sending your photos. The cut-off date for submitting a picture is **April 1, 2023**. Thank you.

Laura A. Van Houten, Lauravh57@gmail.com, (219) 510-3387



News from our Past State Presidents

The past state presidents of Indiana have been saddened by the death of former state president Harriet Siples at age 97. A memorial service in her honor was held in Fort Wayne on December 17th with Harriet's chapter, Chapter AB, conducting the P.E.O. memorial. She is survived by a son, daughter, and granddaughter. Harriet served as state president for the 1978-79 year with "How Does Your Garden Grow?" as her theme.



Indiana State Online Daisy Marketplace (DM)

The Daisy Marketplace is on our new state website, choose Communications on the far left. The Daisy Marketplace is there! The DM is a great way to share with other chapters, not only in Indiana, but with all states, provinces, and districts. When we purchase from the DM, we buy quality products AND support our projects! Following are some ideas of items your chapter can make or procure and then offer for sale through the DM.

- For chapters located near a college, consider offering to bake and take homemade cookies, brownies, cakes, or other confectionaries to local college students. (A Nevada, Missouri chapter, makes lots of money providing for Cottey girls.)
- Does your chapter have great floral skills? Consider offering to create and deliver a floral arrangement locally.
- Green thumbs? Make your own packets of flower seeds.
- Can you make greeting cards? List those on the Marketplace. There are daisy cards, but we often need cards that are not related to our Sisterhood. Make all occasion cards, and sisters, let's buy them from our chapters.
- Do some in your chapter knit? Consider making scarves, baby blankets, hats.
- Seamstresses? How about making bowl cozies, kitchen towels, baby blankets, cross body bags?
- Have access to P.E.O. decals for our cars or brackets for our license plates? We love to brag about P.E.O., politely, of course!
- Many chapters have book groups; how about making a unique bookmark?
- Do you have artistic sisters? Could your chapter make wreaths, artificial flower arrangements?
- Does your chapter have an annual event you wish to promote on the Marketplace?
- Cooks? Create packets of rice mixes, soup mixes, cookie mixes.

For all items, consider adding a small fee to gift wrap an item and send it to the recipient rather than the purchaser.

Please consider using our Daisy Marketplace as your go-to sales and purchase site. If interested in selling, please read the guidelines for sales on the Marketplace site. If you have questions, please feel free to contact me. Short on ideas? Contact me. I promise I'll stay awake at night to come up with something! Please email me with your successes!

Joan Pattison, PSP - Joanpeo2019@gmail.com 260 616-0585



Educational Loan Fund

For the chapter ELF chair to read at your next meeting

The P.E.O. Educational Loan Fund (ELF) makes loans available to qualified women who desire a higher education and are in need of financial assistance. All applicants for the ELF Loan Fund must be recommended by a local chapter of the P.E.O. Sisterhood. The current rate of interest is only 2%. The maximum loan amounts are: \$12,000 for a non-degree accredited program, an associate or bachelor's degree; \$15,000 for a master's degree; and \$20,000 for a doctoral degree.

Special thanks to Indiana Legacy chapters for their gifts of at least \$500 in 2022.

During 2021-2022 eleven Indiana ELF loans were approved totaling \$161,000. These loans were sponsored by nine Indiana chapters. Great work by those local chapter ELF committees! How can your chapter promote the Educational Loan Fund? ELF applicants are everywhere! You can you connect to them in a variety of ways, including:

- Through thoughtful inquiry and conversation with your coworkers or interns, you just may find your chapter's next applicant for ELF!
- Ask at local schools if you can post an ELF flyer in the teachers' lounge to connect with staff working on an advanced degree.
- Reach out to nursing facilities (homes, hospitals, etc.) to share information for women interested in LPN or RN degrees.
- Speak with the area high school guidance department for graduates who may need funds for their last two years of college or for certified vocational programs. Guidance directors may be able to forward ELF information to Indiana Lily Scholarship women applicants from the past three years.
- Share ELF information with neighbors and church members who have daughters or granddaughters pursuing their education.
- Reach out to women your chapter previously sponsored for another grant or scholarship. These women may need additional funding to complete their degrees. PCE recipients are often good candidates for ELF loans.
- Meet with the financial aid office at area community colleges and universities to pass on information about ELF.
- Distribute ELF flyers at community fundraisers and social events that include non-members.
- Advertise in local community magazines or local newspapers. Use the P.E.O. press release materials available on the International member website.
- I personally talk to women servers in restaurants or store clerks who are in college and give them the website info and my email address as they are often interested in a low-interest loan for their last two years of college.

- Refer to the ELF report in every *The P.E.O. Record* for new ideas. Many of these ideas are from *The P.E.O. Record*, January-February 2022.

You can contact me at wendykdk@gmail.com if you have ELF questions, or the P.E.O. Executive Office in Des Moines, Iowa, at 515-225-3153, or by emailing them at elf@peodsm.org for questions from chapters, applicants, and cosigners. They also handle correspondence and mail checks to recipients.

Wendy Thompson, CT, Indiana State Chair



Cotley News

For your chapter's Cotley Chair to read at next chapter meeting

The deadline for all Indiana Cotley scholarship applications is January 31, 2023. If you know of someone who may be interested in attending Cotley College, please encourage her to submit a Cotley application as soon as possible. Once she is accepted as a student at Cotley, she will receive a scholarship application and then can be considered for the Indiana Cotley scholarships!

Address questions to Jean Faulconer, DT, Chair Indiana Cotley Promotion and Scholarship, jkfaulconer@gmail.com

Our own Indiana Cotley student, Rachael Young, has just completed her Cotley degree in 3.5 years! Rachael graduated from Cotley in December. She will be working in the spring and plans to begin graduate school in the fall of 2023. If you would like to send congratulations to Rachael, you may use her home address:

Rachael Young
24 Knoll Lane
Brownsburg, IN 46112

To be read at your next chapter meeting

2023 Chapter Visits

In 2023, the Indiana State Chapter officers will visit local chapters in the “central” part of the state. The names of the visiting officers will be posted in February on the Indiana website at peoindiana.org > *Local Chapter Officer Resources* > *Official Visits* > *2023 Visitation Schedule*.



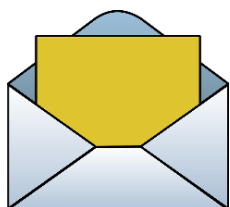
Chapters to be visited in 2023 are: A, C-CY, D, F, L, Q, R, V, AF, AS, AY, BC, BF, BI, BK, BP, BU, BW, CF, CH, CI, CN, CV, CW, DC, DE, DG, DH, DJ, DM, DP, DS, DT, DW, DY, EF, EH, EK, EL, EM, EU, EX.

IF your chapter is scheduled to be visited, you will be contacted soon to set the date. Early scheduling assists the officers in planning their year and enables each chapter to include the visit in their 2023-2024 yearbook. Please be flexible as we put together the schedule for these visits. Once the date has been determined, make sure to include this visit in your chapter yearbook. You will receive detailed information regarding the official visits at the State Convention in June.



President's Letter

For the Chapter President



We are looking forward to reading your President's Letter describing the highlights of your chapter life over the past 12 months. You can find instructions for the letter on the Indiana website at peoindiana.org > *Local Chapter Officer Resources* > *Forms & Tools* > *Local Chapter Officer and Committee Documents* > *President's Letter Instructions*.

Please read your letter at your chapter's February meeting and ask your chapter to approve it. Then send your letter **by March 1st**. As a feature of our new website, you can upload it on the Indiana website at peoindiana.org. Click on the Upload button on the right side of the main page once you've logged in. You can also email it as a Word document or PDF attachment, or you can mail a paper copy to the following:

- State President – Carol Flora, 10131 Golden Wheat Drive, Granger, IN 46530, cjflora2@gmail.com
- State Organizer – Charlotte Schwendeman, 4656 Abberton Drive, Greenwood, IN 46143, charlottespeo@gmail.com
- State Historian – Susan Wautelet, 349 Juniper Lane, Plymouth, IN 46563 swautelet@aol.com



Thanks for leading your chapter this year and for sending us this annual summary by the **March 1st deadline**. We are eager to read how you have been able to "Look Back and Grow Forward" as we continue to "Shine On!" in 2023.



Local Chapter Bylaws Updates

For the recording secretary

If your chapter bylaws and standing rules have been revised since last March 1, please send a full copy of these bylaws to the state organizer in March. It is the responsibility of the recording secretary to do this. There is no accompanying form, but please include your local chapter letters and date of adoption at the top (e.g., Bylaws and Standing Rules of Chapter XX, Revised February 2023).

You can email the bylaws or send them via US Postal Service. Remember to place a copy of the updated document in the Recording Secretary's Record Book and in the chapter's President's Book. Refer to the IOLC, Recording Secretary, page 2, and Guidelines for Chapter Bylaws, on the P.E.O. Indiana website at peoindiana.org > *Local Chapter Officer Resources* > *Yearbooks* > *Chapter Bylaws—Guidelines June 2022*.

Charlotte Schwendeman, IN State Organizer
4656 Abberton Drive, Greenwood, IN 46143
charlottespeo@gmail.com

Note: If you haven't already changed your chapter's bylaws to reflect the change in the number of meetings from 15 to 12, you may need to do that now. With the passing of amendment D4 at the 2021 Convention of International Chapter (CIC), the number of required local chapter meetings was changed from 15 to 12, eliminating the requirement for regular social meetings (with attendance and minutes). Chapters are encouraged to have several socials each year. It is great to schedule some in your yearbook and you can have others that are more impromptu. Review your bylaws and discuss your meeting schedule, then update your bylaws if necessary.



Reading Your Chapter's Inactive List

For the corresponding secretary to read



Each February the names of inactive members should be read at a February meeting.

Are you wondering why we read the names of inactive (non-dues-paying) members at a chapter meeting at least once a year? There are many reasons. One is that the Instructions to Officers of Local Chapters (IOLC) tells us to. (President's section, page 4: "*Ask the corresponding secretary to read the names of inactive members to the chapter from the previous year's Membership Roster (formerly Chapter Membership Summary) to verify current contact information.*")

Other compelling reasons include:

- By reading the names of our inactive members, we are reminded of those sisters whom we likely do not see very often. Has your chapter stayed in touch with them? Do they know they would be welcomed back at any time?
- New members may know an inactive sister but didn't know she was a chapter member.
- Someone may know that an inactive sister's situation has changed and that she may now be interested in returning to active status.
- Someone may know that one of your inactive members has moved or has updated either her phone number or email address, or that one of your inactive sisters has entered chapter eternal. Your corresponding secretary should use the online Member Update form (which recently replaced the Member Update form) to update your sister's information.

**January
2023**

Remember that inactive members of our chapter are still our sisters. Invite them to socials or other non-business meeting get-togethers or send them a note now and then.

♥ *Maybe send them a Valentine's card this year* ♥



ATTENTION: CHAPTERS B, F, I, J, AC, AF, AY, AZ, BS, CJ, CV, DY, DZ, EH, EL, EN, ER, ES, ET

This is a reminder that *in March* you will need to nominate and elect a delegate and alternate to represent your chapter (and up to 6 other chapters) at the **Convention of International Chapter** to be held in Pittsburgh, Pennsylvania, September 21-23, 2023. Travel days will be September 20 and September 24.

Your chapter delegate and alternate need to have been a delegate at an Indiana State Convention (in June 2023 or in a previous year).

Please be sure that these sisters will have and can keep those dates open. In addition, the alternate should have the ability to step in, possibly at the last moment.

If you have questions, please contact Pamela Barnett, Vice President, Indiana State Chapter at 219-689-1452 or peopam2025@gmail.com.



"CHARMING" HISTORY

As was introduced and previewed at convention, we will be making available a charm for purchase commemorating our 100th anniversary of being INDIANA STATE CHAPTER (ISC)! Below are the photos, both front and back, of the charm that has been created for us. The continually rising costs of silver and gold have made the price jump up from what was originally expected. The jeweler is trying to keep the price reasonable, but he has no control over costs as they continue to rise. At this time, the cost is set for \$133.75, tax included. The order form was mailed as an attachment to your president and technology chair, and is available through your Board Buddy.

Some sisters have already received theirs. If this price is too high to consider for yourself, perhaps your chapter could purchase one and let the president wear it while she is in office. The jeweler will have it available even beyond this year, if timing is an issue. Thank you!



HISTORICAL MOMENT Chapter CW– SHINE ON!

Chapter CW, West Lafayette, was organized in March 1972. In April 1999 with a desire to share the gift of P.E.O. with more women, Chapter CW with help from Indiana State Chapter gave birth to three new chapters in our area: EK, EL, and EM. Later the P.E.O. Record featured an article about Chapter CW "giving birth to triplets". Ironically Chapter CW had two members who are parents of triplets.

Former Chapter CW member, Sue Wilson, served on the State Executive Board as Recording Secretary, Treasurer, Corresponding Secretary and Organizer. Before completing her term on the State Executive Board Sue relocated to Florida in 2001 where she continues to be an active P.E.O. member.

HISTORICAL MOMENT Chapter EM– SHINE ON!

Chapter EM, West Lafayette, will celebrate its 24th year on April 10, 2023 in West Lafayette, IN where numerous members have an association with Purdue University (PU). In Summer 2000, many of the sisters volunteered time and energy to work at the PU residence hall dining rooms for one of the conferences the university hosted. These sisters donned hairnets and aprons and either served or bussed dishes in the dining room. That fund raiser netted \$369.00 the first time and continued for nearly a decade enabling participants to monetarily relive their college days. These funds went to the P.E.O. projects thus empowering other women to have memorable university experiences.

HISTORICAL MOMENT Chapter DE– SHINE ON!

A memorable and truly historic event for **Chapter DE, Indianapolis**, came 31 years after their 1974 organization. On May 3, 2005, Chapter DE was REorganized after a year of conducting open meetings under the supervision of the state executive board. The ceremony was held in Zionsville and led by Teri Aitchison, treasurer of Indiana State Chapter. A musical selection was "It's DE-lovely" (to be in Chapter DE-lightful), an adaptation of the Cole Porter song.

DE is the first (and still only) Indiana chapter to be officially REorganized to avoid disbanding. Every year in May, DE sisters celebrate the "rebirthday" of our Chapter DE-lightful!

HISTORICAL MOMENT Chapter T– SHINE ON!

On January 2, 1964, Chapter T Greensburg celebrated its membership with plans to initiate seven women at a sister's home. Three of them were initiated at 10:30am before a luncheon at the local Elk's Country Club. Then all came back at 2:15 to initiate four more, followed by a tea and coffee hour. Can you imagine that? Seven ceremonies for seven sisters all in one long day! [There were actually NINE letters of acceptance read at a meeting in December 1963. Two of the girls (sisters in college) asked to delay their initiation for the Spring. Apparently at the time, P.E.O. was encouraging chapters to add new members by asking daughters, daughters-in-law... and that is what they did. June Smith Cook (P.E.O. Charlotte, North Carolina) remembers them all waiting upstairs in a bedroom, visiting each other, and being called out alphabetically. She was one of the two left at the end of the day, Smith and Stewart. Chapter T is one of the older chapters-1931.] Almost all of those 1964 initiates have a family connection to some of our sisters today. Betsy Moll and Frieda Meek remain active in our chapter and are relatives to two of its charter members.

Recently, Chapter T followed its tradition of a meaningful memorized initiation ceremony for four lovely ladies. Fortunately, Chapter T was able to initiate four women in only **one** ceremony!

HISTORICAL MOMENT Chapter DC – SHINE ON!

Chapter DC, Anderson, was organized in 1974, the close-knit group of sisters could not have imagined virtual meetings. Fast forward to 2020 and the news that in-person meetings were unsafe. In short order, President Linda Wilson introduced members to zoom meetings. With a determination to preserve the closeness of the sisterhood and a willingness to learn new skills, members enjoyed several zoom meetings. The highlight was the Christmas social of 2020. Gift bags of cake bites and chocolate bombs were placed on the porches of all members. Participants enjoyed a game of Scattergories, the treats, and Christmas fellowship. This “Shine On” moment of shared celebration has strengthened the bond of sisterhood. Who knew that a virtual Christmas party would be so delightful and rewarding?

INDIANA HISTORICAL MOMENT SHINE ON!

All year we will be celebrating the 100th anniversary of Indiana becoming a state chapter of the P.E.O. Sisterhood at our convocation in 1923.

In 1928 at the fifth annual convention of Indiana State Chapter, an amendment to the bylaws was made to establish a Welfare and Trust Fund. The management of the fund was entrusted to a committee appointed by the executive board. The fund grew very slowly. At the tenth annual convention in 1933, there was a total of \$314.71.

I am inviting every chapter in the state to submit a “SHINE ON!” moment from their history. Please send those moments to me at cjflora2@gmail.com. I will enjoy reading them, and you may just see your chapter's “SHINE ON!” moment in the next Board Buddy mailing or IN the Know newsletter! Stay tuned, enjoy your year to celebrate and SHINE ON!

*January
2023*



“I love all that P.E.O. brings to our members’ lives, from knowing the positive impact we make for our project recipients, to the wonderful loving concern we share with each other. It is in those ways, we all raise the bar to the stars.”

- Patricia L. Brolin-Ribi, President, International Chapter